



Names	Guest One: [_____]
	Guest Two: [_____]

Address	[_____]
	[_____]
City	[_____]
State	[_____]
Zip	[_____]

Date(s) of Birth	Guest One: [_____]	Guest Two: [_____]
Passport #	Guest One: [_____]	Guest Two: [_____]
Nationality	Guest One: [_____]	Guest Two: [_____]

Contact Details	Home: ([_____])	Work: ([_____])
	Cell: ([_____])	

Itinerary name	FRIENDSHIP WEEK TOUR, SAVANNAH, GA
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Tour Arrival Date	[_____]	Airport:	[_____]
Please list all international flight confirmation #'s			
Guest One:	[_____]		
Guest Two:	[_____]		

Dietary Preferences	<i>If you have any special dietary needs that you think we should know about, please list them below.</i>
[_____]	

IN AN EMERGENCY:
Whom should we contact in the event of an emergency?
Name: [_____]
Telephone: [_____]

I am attending the NDC Conference in Charleston, SC

I am enclosing my \$200 deposit (per person)

SIGNATURES:

I have read the attached Terms & Conditions and Refund Policy and agree to be bound thereby:

Signature: Guest One _____ Date: _____

Signature: Guest Two _____ Date: _____



TRAVEL INFORMATION:

We have described the day-to-day itinerary, at this stage, in as much detail as possible. The itinerary serves solely as a model and The 'Best' Tours reserves the right to maintain flexibility in the itinerary to take advantage of local events, weather, and other timely considerations. The 'Best' Tours reserves the right to make changes in itinerary sequence, hotels, excursions or activities as may be required. Such changes are not grounds for withdrawal with full refund. The 'Best' Tours is not responsible for any expenses related to flight delays or missed connecting flights.

TRIP FEES INCLUDE:

All services as specified in the itinerary description. This may include breakfasts, lunches, dinners, admission fees and tickets, ground transportation and hotel accommodations.

TRIP FEES DO NOT INCLUDE:

Passport fees, air fares, travel insurance, tips and expenses incurred during free time periods.

PASSPORT REQUIREMENTS:

Passports are required to enter the USA. Passport processing time can take anything from 6 weeks to 3 months. If you do not have a valid passport ensure that you apply for a passport in good time. If you are already in possession of a passport ensure that it is valid for at least 6 months after the date you return from your trip and that there are **three** blank pages for any stamps or visas. Please check for visa requirements with the online embassy website at:

<https://travel.state.gov/content/visas/en.html>

COVERING THE BASES:

Now that you are registering, there are details to consider that might ease your mind and help The 'Best' Tours assure you a memorable trip.

Rooming Preferences

Single Rooms

Single hotel rooms can be quite small. It is possible to guarantee a larger room by paying extra to have a double or twin-bedded room for single occupancy. There will be a single supplement attached.

Twin or Accessible Rooms

If you require a twin-bedded (a room containing two separate single beds) or accessible room, please be sure to request this as they are limited.

Dietary Requirements

Menus these days are designed to include vegetarian options. If you have special dietary needs, however, please let us know.

IN AN EMERGENCY:

In the unlikely event that a mishap should befall you while on your tour, The 'Best' Tours would like to know whom to contact back home.

INSTRUCTIONS:

1. Please type or print.
2. Make all checks payable to **The "Best" Tours LLC**
3. Please check that names on your registration form appear exactly as they do on your passport.
4. Be sure you have read the Refund Policy and Terms & Conditions before signing.
5. Complete and sign the registration form and mail it with your deposit to **The "Best" Tours LLC**
6. *Visa and MasterCard accepted, however a 3% transaction fee will be charged on credit card purchases.*



ENROLLMENT AND PAYMENT

Please complete the attached registration form and send it to The 'Best' Tours LLC.

Enclose your **\$200** registration deposit, per participant. Your deposit is non-refundable. The balance of your tour will be billed as follows: half of the balance due will be billed and payable **120** days prior to commencement of the tour (June 9th 2017), the remaining balance will be billed and payable **60** days prior to commencement of the tour (August 7th 2017).

REFUND POLICY

- Your deposit is non-refundable. It is recommended that you purchase travel insurance and cancellation insurance is available upon request.
- If a participant withdraws no later than 45 days before the departure date, he/she will receive a refund of any payments made after the receipt of the non-refundable deposit.
- If a participant withdraws less than 45 days before the departure date, he/she forfeits their full payment.
- The 'Best' Tours and its' associates may cancel the program due to unforeseen operational difficulties, lack of projected availability or other reasons. If the trip is cancelled by The 'Best' Tours, a full refund will be made within 28 days of notification of the cancellation. The 'Best' Tours reserves the right to refuse any registration when all land space is full, or after booking deadlines. If a registration is refused, the deposit check will be returned immediately.
- There is no provision for refunds for meals, accommodations, transportation, or activities missed by participants for reasons of absence once the trip has started.
- All refund requests must be in writing, and addressed to The 'Best' Tours.

TERMS AND CONDITIONS

Application and payment imply acceptance of the terms and conditions described herein. This information, as well as your itinerary description regarding dates and prices, are part of your individual contract with The 'Best' Tours. Application and payment waive and release The 'Best' Tours, its affiliates, directors, officers, employees, or sponsoring organizations, including any person or entity employed or utilized by The 'Best' Tours, from all claims arising from any injury, loss, damage, accident, delay or expense resulting from events beyond its control, including without limitation, acts of God, war, strikes, incidents of politically-motivated violence, sickness or quarantine, government restrictions or regulations, and in the absence of its own gross negligence, arising from the use of any vehicle or from any act of omission by any bus or car rental agency, airline, taxi or tour service, hotel, restaurant, or other firm, agency, company or individual.